

**Bon Secours Health System, Inc.**

Richmond Region  
 St. Mary's Hospital  
 Policy/Procedure

Policy Manual: School of Medical Imaging  
 Section: Student/ General

Title: Grading/SAP

Policy No: 8

Rev.: 8/2011

Areas Affected: Students

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**POLICY STATEMENT:**

Students enrolled in the Bon Secours St. Mary's Hospital School of Medical Imaging must obtain a grade of 80% or better in all courses for successful completion.

**Grading Scale:**

95-100	A
89-94	B
80-88	C*
77-79	D
0-76	F

\* Any final grade below an 80% will have been peer reviewed by another School faculty member and documented prior to notifying the student.

**1<sup>st</sup> & 2<sup>nd</sup> Semesters:**

A student that receives a final grade below an 80% in **one** course, during the 1<sup>st</sup> or 2<sup>nd</sup> semester will be dismissed from the program (refer to Readmission Policy).

A student in the 1<sup>st</sup> or 2<sup>nd</sup> semester that decides to appeal the failing grade will remain on program dismissal until the final decision is made through the appeal process (refer to Grievance Policy).

**3<sup>rd</sup> – 5<sup>th</sup> Semesters:**

A student that receives a final grade below an 80% in **one**, during the 3<sup>rd</sup> – 5<sup>th</sup> semesters may qualify for academic extension in accordance with the School Academic Extension Policy.

A student that receives a final grade below an 80% in **one**, during the 3<sup>rd</sup> – 5<sup>th</sup> semesters may appeal the failing grade in accordance with the Grievance Policy.

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**Recipients of federal student aid** retain eligibility by maintaining satisfactory academic progress (SAP). SAP is measured qualitatively by GPA. The minimum GPA required for continuation within the program is a 2.0 for semesters 1-3. The minimum GPA required for continuation within the program for semester 4-5 is .96. Upon graduation a students GPA must  $\geq 2.0$ . Qualitative SAP is measured by % course completion verse attempted. A student must earn at least 66% of credits attempted during 27 months. SAP review occurs at the end of each academic year of each cohort of students (beginning of 2<sup>nd</sup> and 5<sup>th</sup> semesters). For a student to reestablish eligibility for federal student aid, they must either meet the requirements for readmission or academic extension.

Questions regarding the SAP information should be directed to the Financial Aid Coordinator.

**RESPONSIBLE PERSONS:** Program Faculty and Administration

<b>Approved by:</b>		
Jody D. Crane, M.A.Ed, RT(R) (BD)	Program Director	August 31, 2011
_____ Signature	_____ Title	_____ Date
<b>Approval History:</b> 3/2009, 7/2009, 4/2010, 10/2010, 8/2011		
Committees and Dates:		
Faculty and administrative review in:		

**DOCUMENTATION:** None

**REFERENCES:** None